THE FOOTHILLS at MacDONALD RANCH MASTER ASSOCIATION 2011 ADOPTED BUDGET - 440 HOMES

F	INCOME Association Assessments Design Review Fees Fines Gate Transponder Income DragonRidge Transponders Interest	\$1,722,600.00 \$0.00 \$0.00	\$1,291,950.00 \$701.39	\$1,742,400.00		\$330.00 per Month
	Association Assessments Design Review Fees Fines Gate Transponder Income DragonRidge Transponders	\$0.00 \$0.00				\$330.00 per Month
	Design Review Fees Fines Gate Transponder Income DragonRidge Transponders	\$0.00 \$0.00				\$330.00 per monur
	Fines Gate Transponder Income DragonRidge Transponders	\$0.00	\$701.39		\$0.00	
	Gate Transponder Income DragonRidge Transponders		\$21,390.00	\$0.00 - \$0.00	\$0.00	4,344
] [] [] [] [] [] [] [] [] [] [DragonRidge Transponders	\$5,250.00	\$6,035.00	\$12,250.00	\$1,020.83	
		\$500.00	\$600.00	\$2,500.00	\$208.33	
		\$2,000.00	\$1,522.33	\$2,000.00	\$166.67	

		\$1,730,350.00	\$1,322,198.72	\$1,759,150.00	\$146,595.83	
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	EXPENSES					***************************************
						444444
	GENERAL & ADMIN	\$3,250.00	\$3,250.00	\$3,250.00	\$270.83	
1.	Audit & Tax Preparation Bank Charges	\$200.00	\$100.00	\$0.00	\$0.00	Billed back to Owners
	Bad Debt Expense	\$86,130.00	\$64,597.50	\$86,130.00	\$7,177.50	
	Insurance	\$10,000.00	\$7,779.95	\$10,494.00	\$874.50	
	Legal Fees	\$5,000.00	\$2,954.62	\$5,000.00	\$416,67	No Increase
	Management Fees	\$54,432.00	\$36,614.00	\$55,440.00 \$3,000.00	\$4,020.00	Increased Per Actual Costs
	Misc. Management Fees	\$0.00 \$1,000.00	\$2,550.00 \$0.00	\$500.00	\$41.67	Reduced Per Actual Costs
	Meeting Expense	\$1,000.00	\$175.00	\$1,345.00	\$112.08	
	State/Ombudsman Fees	\$1,321.00	\$1,000.00	\$1,000.00	\$83,33	Fountain Permit Fee
	Permits/Licenses Copies & Office Supplies	\$8,000.00	\$5,183.99	\$7,000.00		Reduced Per Actual Costs
	Postage	\$5,200.00	\$2,291.09	\$4,000.00	\$333.33	Reduced Per Actual Costs
	Newsletter Expense	\$5,000.00	\$654.16	\$3,000.00	\$250.00	Reduced Per Actual Costs
	Community Events	\$0.00	\$0.00	\$20,000.00	\$1,666.67 \$666.67	Fourth of July (inc. fireworks)
	Income Tax	\$0.00	\$7,812.00 \$134,962.31	\$8,000.00 \$208,159.00	\$17,346.58	
	TOTAL GEN & ADMIN EXPENSE	\$179,848.00	\$134,902.31	\$200,100.00	¥17,0-70.00	
	LANDSCAPE					
	Landscape Contract	\$380,000.00	\$283,500.00	\$380,000.00	\$31,666.67	
	Landscape Oblitact	\$30,000.00	\$8,800.00	\$30,000.00	\$2,500.00	
	Plant/Tree Replacement	\$0.00		\$30,000.00	\$2,500.00	Replace previously removed plant Increased to 20 days per year
	Tree Contract	\$22,000.00		\$30,400.00	\$2,533,33 \$39,200.00	increased to 20 days per year
	TOTAL LANDSCAPE EXPENSE	\$432,000.00	\$313,580.00	\$470,400.00	\$33,200.00	
	MAINTENANCE Gate Repairs & Maintenance	\$10,000.00	\$10,670.54	\$14,500.00		Increased Per Actual Costs
	Gate Software Monthly Maint	\$45,000.00		\$48,500.00	\$4,041.67	8% Increase
	Gate System Hardware	\$5,000.00		\$2,500.00	\$208.33	Reduced Per Actual Costs
	Gate Transponder Expense	\$7,000.00		\$15,000.00		Increased Per Actual Costs
	General Maintenance	\$20,000.00		\$20,000.00	\$1,666.67	Reduced Per Actual Costs
	Holiday Decorations	\$15,000.00		\$13,000.00 \$25,000.00	\$2,083,33	Reduced Per Actual Costs
	Janitorial/Maintenance	\$50,000.00 \$40,000.00			\$3,333.33	
	Lighting Miscellaneous	\$40,000.00		\$30,000.00	\$2,500.00	Approx price TBD at meeting
	Lighting Contract	\$1,500.00		\$1,500.00	\$125.00	
	Pest Control Playground Equip Maint Contract	\$4,200.00		\$4,200.00	\$350,00	
	Gate Officer Contract	\$620,000.00		\$620,000.00	\$51,666.67	3% Increase Requested
	Fire System Monitoring/Inspection	\$2,000.00				Reduced Per Actual Costs
	Street Sweeping	\$0.00			\$500.00	
	Park Improvements	\$0.00	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	· · · · · · · · · · · · · · · · · ·	\$1,250.00 \$833.33	
	Contingencies	\$10,000.00 \$829,700.00		\$866,200.00	\$72,183.33	
	TOTAL MAINT & REPAIRS	\$023,760.00	4042,100.01	100,200,00	V	
	POOL/FOUNTAIN		***			
	Pool/Fountain Contract	\$6,000.00		\$6,000.00	\$500.00	
	Pool/Fountain Misc. Repairs	\$10,000.00				Reduced as repairs should be
	TOTAL POOL/FOUNTAIN	\$16,000.00	\$27,704.00	\$8,500.00	\$708.33	
				 		
	UTILITIES	\$67,000.00	\$37,769.08	\$52,000.00	\$4,333,33	Actuals plus 15% (minus subs)
	Electric	\$8,500.00			\$558.33	Reduced per actuals (minus sub
	Telephones Sewer/Water	\$100,000.00			\$7,775,00	Actuals plus 15% (minus subs)
	Total Utilities	175,500.0			\$12,666.67	1
	, Jan Valland			ļ		
	RESERVES			1 600 600 60	\$162,975.00) I
	Reserve Transfer	\$162,975.0	0 \$162,975.00	\$60,000.00	\$102,970.00	<u>'</u>
	TOTAL EXPENDITURES	\$1,796,023.0	0 \$1,290,776.17	\$1,765,259.00	\$305,079.92	<u> </u>
	TOTAL EXPENDITURES					
	NET INCOME/LOSS	(\$65,673.0	0) \$31,422.55	(\$6,109.00)	(\$509.08	7
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THE FOOTHILLS at MacDONALD RANCH MASTER ASSOCIATION 2011 ADOPTED BUDGET - 440 HOMES

1				2010	2010 Actuals	2011	2011	***************************************
	INCOME			BUDGET	through 9/30/10	BUDGET	Monthly	
eserve	Budget		500 004 00			nne		
nticipate	ed Reserve Money 12-31-10	\$	968,984.23	A reserve study was pe	rformed in November 2	JUO. 1		
anster	from Operating 2011	\$ `	60,000.00	The reserve study show	vs that \$562,504.00 is t	ne current estimate of	the amount	
toraet_F	Reserve Account 2011	\$	14,000.00	of cash reserves that a	re necessary at the end	of 2011. The Execut	ive Board does not anticipat	e
		\$	(26 151 00)	hat a special assessm	ent will be required to re	pair, replace, or resto	re any major component	
	enses 2011							
DTAL I	NCOME	\$	1,016,833.23	of the common elemen	ts or to provide adequat	e reserves for that pu	rpose.	
				The current estimated	eplacement cost, estim	ated remaining life an	d estimated useful life	
		\$	1.016,833.23	of each major compone	ent of the common elem	ents is attached.		
nticipa'	ted Reserve Money 12-31-11	3	1,010,033.23	or caur major compone			ation and accumulation of	
				Component procedure	s were used in the reser	ve study for the estill	agon and accomplation of	
ecerve	Cash Required by 12-31-11	\$	562,504.00	cash reserves. A state	ment of qualifications or	the person responsi	ole for the preparation of	
536.10				the reserve study is als	o enclosed.			
		ļ		9.0 1000110 01007				
]								
	LAIRMONT	16 Hor	mes @ \$45.00					
		1	2010	2010	2011	2011		
	REVENUES		BUDGET	through 9/30/10	Budget	Monthly		
		<u> </u>	\$0.00	\$0,00	\$8,640.00	\$720,00		
	Assessments- Lairmont	 	\$0.00	\$0.00	\$8,640.00	\$720.00		
			\$0.00					
	TOTAL REVENUES							
		_						
	EXPENSES	ļ		2000 20	0450.00	\$37.50		
	Entry Gate Phone		\$0.00	\$322.65	\$450.00			
	Entry Gate Power		\$0.00	\$201.17	\$360.00	\$30.00		
	Entry Gate Maintenance		\$0.00	\$0.00	\$240.00	\$20.00	504 - 5 1- 4 - 1-1 - 1 - 1	
	Common Water - Irrigation		\$0,00	\$0.00	\$300.00		8% of meter total use	
	Landscape Maintenance		\$0.00	\$0.00	\$2,400.00		Approx. 3,000 sq. ft.	
	Reserve Transfer-Lairmont		\$0.00	\$2,050.00	\$4,890.00	<u>\$407.50</u>	plus annual flowers	
···		-	\$1,000.00	\$0.00	\$8,640.00	\$720.00		
	TOTAL EXPENSES		Ψ.,000,00	72.00				
			\$24E 00	\$1,000.00	\$0.00	\$83.33		
	REVENUES OVER EXPENSES		\$315.00	φ1,000.00	40.00	+00.00		
eserve	Budget				<u> </u>			
	ted Reserve Money 12-31-10	\$	34,274.00	A reserve study was p	erformed in November	2008.		
		\$	4 890 00	The reserve study sh	ows that \$30,959,00 is t	he current estimate o	the amount	
	r from Operating 2011	1 40						
			040.00		are accordant of the er	d of 2011. The Exec	utive Board does not anticip	ate
nterest-	Reserve Account 2011	\$	916.00	of cash reserves that	are necessary at the er	d of 2011. The Exec	utive Board does not anticip	ate
		\$	916.00 (1,545.00)	of cash reserves that that a special assess	are necessary at the er nent will be required to	d of 2011. The Exec repair, replace, or res	utive Board does not anticip tore any major component	ate
Total Ex	openses 2011	\$ \$	916.00 (1,545.00)	of cash reserves that that a special assess	are necessary at the er nent will be required to	d of 2011. The Exec repair, replace, or res	utive Board does not anticip tore any major component	ate
otal Ex		\$	916.00 (1,545.00)	of cash reserves that that a special assess of the common eleme	are necessary at the er ment will be required to nts or to provide adequ	d of 2011. The Exec repair, replace, or res ate reserves for that p	utive Board does not anticip tore any major component ourpose.	ate
otal Ex	penses 2011 INCOME	\$ \$ \$	916.00 (1,545.00) 38,535.00	of cash reserves that that a special assess of the common eleme The current estimates	are necessary at the er nent will be required to nts or to provide adequ- i replacement cost, esti	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a	utive Board does not anticip tore any major component	ate
otal Ex	openses 2011	\$ \$	916.00 (1,545.00)	of cash reserves that that a special assess of the common eleme The current estimated of each major compo	are necessary at the er ment will be required to nts or to provide adequater replacement cost, estiment of the common element of the common element.	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached.	utive Board does not anticip tore any major component burpose. Ind estimated useful life	
otal Ex	penses 2011 INCOME	\$ \$ \$	916.00 (1,545.00) 38,535.00	of cash reserves that that a special assess of the common eleme The current estimater of each major compo Component procedur	are necessary at the er ment will be required to nts or to provide adequ- ir replacement cost, estinated of the common elements of the common elements were used in the res-	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11	\$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00	of cash reserves that that a special assess of the common eleme The current estimater of each major compo Component procedur	are necessary at the er ment will be required to nts or to provide adequ- ir replacement cost, estinated of the common elements of the common elements were used in the res-	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME	\$ \$ \$	916.00 (1,545.00) 38,535.00	of cash reserves that that a special assess of the common eleme The current estimater of each major compo Component procedur cash reserves. A sta	are necessary at the er- ment will be required to ints or to provide adequ- ir replacement cost, esti- ment of the common elei- es were used in the res- tement of qualifications	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est	utive Board does not anticip tore any major component burpose. Ind estimated useful life	
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otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11	\$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00	of cash reserves that that a special assess of the common eleme The current estimater of each major compo Component procedur cash reserves. A sta	are necessary at the er- ment will be required to ints or to provide adequ- ir replacement cost, esti- ment of the common elei- es were used in the res- tement of qualifications	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
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otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00	of cash reserves that that a special assess of the common eleme The current estimater of each major compo Component procedur cash reserves. A sta	are necessary at the er- ment will be required to ints or to provide adequ- ir replacement cost, esti- ment of the common elei- es were used in the res- tement of qualifications	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 comes @ \$188 2010	of cash reserves that that a special assess of the common eleme The current estimated of each major compo Component procedur cash reserves. A sta the reserve study is a	are necessary at the erment will be required to ints or to provide adequired for the common election of the common elections were used in the restement of qualifications also enclosed.	d of 2011. The Exec repair, replace, or res ate reserves for that y mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 comes @ \$188 2010 BUDGET	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10	are necessary at the erment will be required to ints or to provide adequired to interest of the common element of the common element of the common element of qualifications also enclosed.	d of 2011. The Exec repair, replace, or res ate reserves for that y mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
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otal Ex OTAL	INCOME ated Reserve Money 12-31-11 C Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 comes @ \$188 2010 BUDGET	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00	are necessary at the erment will be required to ints or to provide adequired for the common element of the common element of the common element of qualifications also enclosed. 2011 Monthly \$31,584,00	d of 2011. The Exec repair, replace, or res sate reserves for that p mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 omes @ \$188 2010 BUDGET \$0.00	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00	are necessary at the erment will be required to ints or to provide adequired for the common element of the common element of the common element of qualifications also enclosed. 2011 Monthly \$31,584,00	d of 2011. The Exec repair, replace, or res sate reserves for that p mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige TOTAL REVENUES	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 omes @ \$188 2010 BUDGET \$0.00	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00	are necessary at the erment will be required to ints or to provide adequired for the common element of the common element of the common element of qualifications also enclosed. 2011 Monthly \$31,584,00	d of 2011. The Exec repair, replace, or res sate reserves for that p mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	INCOME ated Reserve Money 12-31-11 C Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 omes @ \$188 2010 BUDGET \$0.00	of cash reserves that that a special assess of the common eleme The current estimate of each major compo Component procedur cash reserves. A sta the reserve study is a 2010 through 9/30/10 \$0.00	are necessary at the erment will be required to ints or to provide adequired for the common element of the common element of the common element of qualifications also enclosed. 2011 Monthly \$31,584.00 \$31,584.00	d of 2011. The Exec repair, replace, or res ate reserves for that y mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component ourpose. and estimated useful life mation and accumulation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige TOTAL REVENUES EXPENSES Entry Gate Phone	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 comes @ \$188 2010 BUDGET \$0.00 \$0.00	of cash reserves that that a special assess of the common eleme. The current estimater of each major compo Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00 \$0.00	are necessary at the erment will be required to ints or to provide adequired for the common element of the common element of the common element of qualifications also enclosed. 2011 Monthly \$31,584.00 \$31,584.00	d of 2011. The Exec repair, replace, or res site reserves for that y mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component purpose. Indestimated useful life mation and accumulation of sible for the preparation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige TOTAL REVENUES EXPENSES Entry Gate Phone	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 5000 \$0.00 \$0.00 \$0.00	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo. Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	are necessary at the erment will be required to ints or to provide adequate replacement cost, estiment of the common eletes were used in the restement of qualifications also enclosed. 2011 Monthly \$31,584.00 \$31,584.00	d of 2011. The Exec repair, replace, or res sate reserves for that p mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component surpose. Ind estimated useful life matten and accumulation of sible for the preparation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige TOTAL REVENUES EXPENSES Entry Gate Phone Entry Gate Power	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 comes @ \$188 2010 BUDGET \$0.00 \$0.00	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo. Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	are necessary at the erment will be required to ints or to provide adequate provide adequate replacement cost, estiment of the common eletes were used in the restement of qualifications also enclosed. 2011 Monthly \$31,584.00 \$31,584.00 \$330.00	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component surpose. Ind estimated useful life matten and accumulation of sible for the preparation of	
otal Ex OTAL	penses 2011 INCOME ated Reserve Money 12-31-11 e Cash Required by 12-31-11 LEIGE REVENUES Assessments- Leige TOTAL REVENUES EXPENSES Entry Gate Phone Entry Gate Power Entry Gate Maintenance	\$ \$ \$ \$ \$	916.00 (1,545.00) 38,535.00 38,535.00 30,959.00 5000 \$0.00 \$0.00 \$0.00	of cash reserves that that a special assess of the common eleme. The current estimated of each major compo. Component procedur cash reserves. A stathe reserve study is a 2010 through 9/30/10 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	are necessary at the erment will be required to ints or to provide adequired for the common element of the common element of the common element of qualifications also enclosed. 2011 Monthly \$31,584.00 \$31,584.00 \$320.00	d of 2011. The Exec repair, replace, or res ate reserves for that p mated remaining life a ments is attached. erve study for the est of the person respon-	utive Board does not anticip tore any major component surpose. Indestimated useful life mation and accumulation of sible for the preparation of	
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THE FOOTHILLS at MACDONALD RANCH MASTER ASSOCIATION

Professionally Managed by: Real Properties Management Group, Inc.

ASSESSMENT COLLECTION POLICY

WHEREAS the Board of Directors of the Association is charged with the responsibility of collecting assessments for common expenses from HOMEOWNERS; and

WHEREAS from time to time HOMEOWNERS become delinquent in the payment of these assessments and fail to respond to the demands from the Board to bring their accounts current; and

WHEREAS, the Board deems it to be in the best interest of the Association to adopt a uniform and systematic procedure for dealing with delinquent accounts in a timely manner, and further believes it to be in the best interest of the Association to promptly refer delinquent accounts for collection so as to minimize the Association's loss of assessment revenue; and

WHEREAS the Board may retain an agent or several agents for their experience in representing homeowners' associations in collections; and

WHEREAS the Board may direct such agent or agents to represent the Association on the terms outlined in this resolution;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Foothills at MacDonald Ranch Master Association (The Association) adopts the following policy and practice effective thirty (30) days after distribution to OWNERS. Upon the effectiveness of this policy, all other previous collection policies shall be null and void.

This document sets forth the Association's policy regarding the collection of assessment pursuant to the Association's Declaration of Covenants, Conditions and Restrictions and Nevada Revised Statute Chapter 116.

The Board establishes the Association's fiscal year, January 1 to December 31, as the Regular assessment period. Payments are due on the first day of the month and are delinquent on the sixteenth (16th) day of the month, unless a Special Assessment or Capital Improvement Assessment is levied and the Board establishes a different due date for such Assessment.

- 1.0 <u>Assessments in General</u>: The Association has a duty to levy regular and special assessments sufficient to perform its obligation under the governing documents and Nevada law. Regular assessments are levied annually and are payable during the year in monthly installments.
- 2.0 Obligation to Pay Assessments: Each assessment or charge is an obligation of the OWNER at the time an assessment or other sums are levied. Each assessment or charge is also a lien on the OWNERS' lot from and after the time the Association causes a Notice of Delinquent Assessment to be recorded with the County Recorder's Office.
- 3.0 Notice of Assessments: The Association will give the OWNERS notice before any increase in the annual assessment or any special assessment. Notice will be sent by first-class mail to addresses on the membership register as of the date of the notice. It is the responsibility of each OWNER to advise the association of any mailing address changes. The Board of Directors may elect from time to time to provide additional periodic statements of assessments and charges; lack of such statement does not relieve the OWNERS of the obligation to pay assessments.
- 4.0 <u>Designation of Agent</u>: The Board of Directors may designate an agent or agents to collect assessment payments and administer this Assessments Collection Policy. Such designated agent may be an officer of the Association, manager, bookkeeper, banking institution, Trustee Company, law firm or other appropriate agent. Delinquent assessment accounts will be turned over to such Agent for collections when assessments are not paid by the Delinquent Date.
- 5.0 <u>Due Date/Delinquency Amounts</u>: Unless otherwise specified by the Board, an assessment is due on the first day of the month for which it is due beginning on January 1. An assessment or any portion thereof, is delinquent if it is not received as directed by the Board or its designated agent by the fifteenth (15th) day of the month in which it is due.

- 6.0 <u>Charges on Delinquent Accounts</u>: On the sixteenth (16th) day of the month, an assessment, or any portion thereof that is delinquent shall incur a late charge of ten dollars (\$10), retroactive to the initial delinquent date. Any collection charges, if any, will also be added at that time.
- 7.0 <u>Collection Charges</u>: Any costs and fees incurred in processing and collecting delinquent accounts, including, without limitation, late and interest charges, charges for preparation of the delinquency notices or referral for collection, postage and copies, and attorney's fees and costs, shall be an additional charge against the OWNER and the OWNER'S lot and shall be subject to collection action pursuant to this Policy.
- 8.0 Application of Payments: Payments shall be applied first to assessments unless instructed otherwise.
- 9.0 <u>Delinquency Notices</u>: Once an assessment, or any portion thereof, has become delinquent, the OWNER shall receive an initial delinquency notice stating all amounts past due and any known collection charges imposed as of the date of the notice, which may be in the form of a letter, statement, past due notice, or any other form of writing or notice from the Association or its designated agent. If an assessment account remains unpaid sixty (60) days after it is due, the Association's designated agent may, but is not required to, send the OWNERS a further notice, by first class mail, that the account will be referred to the Association's collection agent if the account is not paid in full within an additional thirty (30) days.
- 10.0 Notice of Intent to Record a Lien: If an assessment account remains unpaid for ninety (90) days after is due, the Association or its designated agent will issue an intent to lien letter to the OWNER at his address, if know, and at the address of the unit in accordance with NRS 116.3116(2). The Association's agent for collection shall notify the OWNER by certified mail that a lien will be recorded against the OWNER'S lot unless the entire balance of the account is paid in full within an additional thirty (30) days and shall provide an itemized statement of the charges owed as of the date of the notice, including the costs of the notice of intent. The agent for collection may require that the payment be made in certified funds.
- 11.0 Recording a Lien: A lien shall be recorded if, within the time period allowed the OWNER fails to pay the entire balance of the account or to petition the Board of Directors in writing a payment agreement pursuant to Paragraph 14.0 of this Policy.
- 12.0 Notice of Default: A Notice of Default and Election to Sell shall be executed and recorded with the County Recorder which will contain the same information as the Notice of Delinquent Assessment, but will also describe the Deficiency of Payment and the name and address of the person authorized by the association to enforce the Lien by Sale.
- 13.0 <u>Foreclosures</u>: The Association may proceed with foreclosure proceedings on any delinquent account, which has been properly notified in accordance with the foreclosure proceedings described in detail in the Nevada Revised Statute 116. All costs, fee and charges associated with the process will be assessed as additional assessments and must be paid in full prior to the lien being released.
- 14.0 Payment Agreement: An OWNER may petition the Board of Directors in writing for a payment agreement to allow the OWNER to make periodic partial payments on the entire balance of the assessment account, in addition to the ongoing assessment payments, in amounts and on a payment schedule agreed to by the Board of Directors. The Association has no obligation to enter into such a payment agreement. Any agreement entered into with the OWNER shall be reasonable, as determined by the Board in its sole discretion, and for the sole purpose of assuring that the best interests of the Association are served. The payment agreement shall be in writing and a provision shall be included that failure to meet any term of the agreement shall give the Board the right to immediately continue the collection process without further notice to the OWNER.
- 15.0 <u>Interest Charges</u>: The unpaid balance of the OWNER'S assessment account may bear interest at the maximum rate of the prime plus two (2%) percentage points per annum above the prime rate charged by the largest bank charted in the state of Nevada. The prime rate must be adjusted accordingly on January 1 and July 1 of each year.

The Foothills at MacDonald Ranch Master Association Assessment Collection Policy Page 3 of 3

- Recording of Release of Lien: A release of lien will not be recorded until the entire balance of the 16.0 OWNER'S account is paid. All charged incurred in recording a Release of Lien, including reasonable attorney's fees, will be charged to the account.
- Dishonored Checks: At any time that the Association or its designated agent received a check 17.0 dishonored by the bank for any reason, a charge of fifty-five dollars (\$55) shall be imposed. The Board of Directors may immediately proceed with the collection process if the assessments are not paid within ten (10) days after notice of the dishonored check is sent to the OWNER. The Association may also seek damages in accordance with Nevada Revised Statutes.
- Dispute of Charges: If the OWNER questions the accuracy of the calculation of an account or the 18.0 amount charged to the assessment account, a written objection to the specific charges must be made (received) by the Board of Directors within thirty (30) days of the date notice is sent to the OWNER of the charge or balance. A telephone call will not reserve any rights. The disputed amount may remain unpaid during the investigation, but undisputed portions of the account must be paid before the delinquency date in order to avoid collection charges. No action will be taken to collect the disputed amounts until completion of the investigation and a decision is made by the Board of Directors. The OWNER must provide the following information in writing regarding any dispute:
 - a. The OWNER'S name, mailing address, and account number.
 - The exact dollar amount in dispute or in error.
 - c. For each charge or payment in dispute, an explanation of the reasons the OWNER believes there is an error, with sufficient detail such as dates, names and check numbers, so that the dispute may be investigated efficiently and effectively. If the OWNER does not know how the error was made, that statement may be made, but the dates and check numbers, etc., must be given.
 - d. Copies of checks (both front & back), letters or other documents referred to or claimed must accompany the written objection.
- Other Remedies: The Association reserves the right to avail itself of any other remedy permitted by law and the Association's governing documents to collect assessments and related costs and charges, including but not limited to bringing an action in Small Claims, Municipal or District Court. Such remedies may be taken in addition or in lieu of any action already taken, and commencement of one remedy shall not prevent the Association from electing at a later date to pursue another remedy.
- Address of the Association and the Board of Directors: OWNERS should respond in writing or 20.0 make payments to the address as directed by the designated agent. If no address is given, responses and petitions should be mailed to the Association at the following address:

THE FOOTHILLS at MacDONALD RANCH MASTER ASSOC. c/o RPMG, Inc. P.O. Box 95606 Las Vegas, NV 89193

- Sufficiency of Notice: Except for notice that under Nevada law which must be sent by certified mail, notice is sufficient if either hand delivered or mailed first class, postage prepaid, to the OWNER at the address on the membership register at the time of notice.
- Void Provisions: If any provision of this Policy is determined to be null and void, all other provisions of the Policy shall remain in full force and effect.

This Resolution adopted by the Board of Directors of The Foothills at MacDonald Ranch Master Association at the Organizational Board of Directors meeting held on October 28, 2009 as evidenced by the signatures below:

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THE FOOTHILLS OF MACDONALD RANCH MASTER ASSOCIATION:	1 1
10. Th	4/28/10
By: Pari/Bykowski, President	Date
Martin Milver	428710
By: Martin Wilner, Secretary	Date
Annual Doorse Collection Policy 10.00	adopted 10-28-09

MH/HOA DOCS/Assessment Collection Policy 10-09

Master

Component Inventory

	ID#	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Best Cost	Worst Cost
Roofing	102	Flat Roof - Replace	15	5	\$4,900	\$5,650
•	108	Pitched Roof - Metal - Replace	N/A		\$0	\$0
Painted Surfaces	207	Wrought Iron Fencing - Repaint	4	1	\$6,000	\$8,000
	210	Tennis Court Pole Lights - Repaint	5	2	\$2,000	\$2,500
	211	Street Lights - Repaint	5	0	\$6,200	\$7,300
	212	Bollard Lights - Repaint	5	0	\$1,935	\$2,795
Drive Materials	401	Asphalt - Overlay (I)	24	27	\$640,000	\$752,900
	401	Asphalt - Overlay (II)	24	23	\$748,700	\$880,900
	402	Asphalt - Slurry Seal	6	3	\$132,000	\$161,300
Property Access	505	Vehicle Gate Hinges - Replace	8	6	\$4,000	\$4,800
Mechanical Equip	. 705	HVAC Condensers - Replace	15	7	\$3,250	\$3,750
	706	HVAC Furnace - Replace	20	10	\$2,000	\$2,500
Prop. Identification	1 803 ·	Mailboxes - Replace	15	. 5	\$13,800	\$18,400
Security	903	Security Camera Systems - Replace	e 10	8	\$16,000	\$20,000
·	904	Barrier Arm Operators - Replace	7	3	\$11,000	\$13,000
	906	Gate Operators - Replace (Stephan	ie 8	4	\$12,000	\$14,000
	906	Gate Operators - Replace (Valle Ve	rd 8	4	\$6,000	\$7,000
Fencing	1002	Wrought Iron Fencing - Repair/Repl	a 20	10	\$18,300	\$21,900
U	1003	Chain Link Fencing - Replace	25	13	\$13,000	\$15,600
Courts	1201	Tennis Courts - Resurface	8	2	\$8,650	\$11,500
	1202	Tennis Court Windscreen - Replace	4	2	\$5,200	\$6,250
Recreation Equip.	1301	Play Structure - Replace	16	8	\$30,000	\$35,000
• •	1301	Spring Toys - Replace	4	2	\$6,000	\$7,200
	1302	Safety Padding - Replace	6	1	\$15,800	\$20,300
	1303	Swing Set - Replace	N/A		\$0	\$0
	1304	Drinking Fountain - Replace	12	6	\$2,000	\$2,500
	1306	Park Furniture - Replace	7	3	\$18,000	\$22,000
	1309	Gazebo - Refurbish	15	8	\$3,000	\$5,000
	1312	Awnings - Replace	5	3	\$1,300	\$1,500
Interiors	1414	Guard Building Interiors - Remodel	12	6	\$13,000	\$17,000
Light Fixtures	1605	Bollard Lights - Replace	16	6	\$32,250	\$40,850
•	1606	Tennis Court Light Fixtures - Repla	ce 20	15	\$14,400	\$18,000
	1609	Street Light Fixtures - Replace	20	. 10	\$54,800	\$73,000
Landscaping	1809	Water Feature - Refurbish	18	8	\$15,000	\$20,000
, ,	1810	Fountain Equipment - Partial Repla	ce 2	1	\$2,000	\$2,500
	1812	Landscaping - Renovate	10	5	\$75,000	\$100,000



Lairmont Place

Component Inventory

Category	ID#	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Best Cost	Worst Cost
Painted Surfaces	207	Vehicle Gates - Repaint	4	1	\$1,250	\$1,750
Drive Materials	401	Asphalt - Overlay	24	20	\$38,500	\$46,200
	402	Asphalt - Slurry Seal	6	3	\$6,150	\$7,700
Property Access	505	Vehicle Gates Hinges - Replace	10	8	\$2,000	\$2,400
Security	905	Phone Entry System - Replace	12	7	\$4,000	\$5,000
,	906	Vehicle Gate Operators - Replace	10	5	\$6,000	\$7,000
Fencing	1002	Vehicle Gates - Repair/Replace	20	15	\$3,000	\$5,000
Light Fixtures	1609	Street Light Fixture - Replace	20	15	\$1,000	\$1,250
Landscaping	1812	Landscaping - Renovate	10	8	\$5,000	\$8,000



Liege Drive Component Inventory

Category	ID#	Component Name	Useful Life (yrs.)	Remaining Useful Life (yrs.)	Best Cost	Worst Cost
Painted Surfaces	207	Vehicle Gates - Repaint	4	1	\$1,000	\$1,250
Drive Materials	401	Asphalt - Overlay	24	21	\$63,000	\$75,600
	402	Asphalt - Slurry Seal	6	3	\$10,100	\$12,600
Property Access	505	Vehicle Gates Hinges - Replace	10	7	\$2,000	\$2,400
Security	905	Phone Entry System - Replace	12	9	\$4,000	\$5,000
<i>3334</i> ,	906	Vehicle Gate Operators - Replace	10	8	\$6,000	\$7,000
Fencing	1002	Vehicle Gates - Repair/Replace	20	17	\$3,000	\$5,000
Landscaping	1812	Landscaping - Renovate	10	8	\$15,000	\$20,000



Preparer's Credentials

After working for a notable national reserve study provider Mr. Forney started Complex Solutions Ltd. in 2001. Complex Solutions provides reserve study consulting services to clients primarily in California, Nevada and Utah. Mr. Forney holds a Bachelor of Science degree in Business Administration from Pepperdine University.

- Conducted over 1,000 reserve studies
- Created the proprietary software and databases used to prepare Complex Solutions' reserve studies. This proprietary software gives Complex Solutions the freedom and ability to create reports tailored to the individual clients needs.
- Projects have ranged in size from small apartment-style condominium communities to 1000+ Planned Unit Communities (PUD).
- Clients have ranged from developers interested in setting initial reserve accounts for communities under construction to high-rise communities, even an aero park (small airport).
- Active member of three local chapters of CAI (Nevada, Utah, and Channel Islands, CA).
- (3) Articles published in Community Interests.